

# Regular Town Board Meeting

## MINUTES

Town of Armstrong Creek

Armstrong Creek, WI 54103

May 17, 2021

Chairperson Barbara Barker called to order the Regular Monthly Board Meeting at 6:00 p.m. on May 17, 2021.

### **Present**

Chairperson Barb Barker, Supervisor Bonnie Pycz, Supervisor Bob Janczewski and Clerk Tamaney “Sam” Augustin were all in attendance.

Introduction of Tamaney “Sam” Augustin as the appointed Town Clerk was made by Barb Barker. It was explained that an emergency meeting on May 7, 2021 was held to interview her and she was appointed the town clerk. She was appointed rather than elected because she is not a resident of Armstrong Creek. She is also the elected clerk in Cavour (Town of Caswell).

#### 1) Approval of Agenda

- Barb Barker asked for a motion to approve the May 17, 2021 agenda. Bob Janczewski made that motion and Bonnie Pycz seconded. Motion was carried.

#### 2) Approval of Minutes

- Barb Barker asked for a motion to approve the minutes from the May 7 and May 17, 2021 meetings. Bob Janczewski made that motion and Bonnie Pycz seconded. Motion was carried.

#### 3) Citizens Input

- No citizens input

#### 4) Communications

- No communications

#### 5) Treasurer’s Report

- Chris Frydrych was not in attendance but submitted the treasurer’s report to the board members via email. It was reported that May receipts were \$718.36 and May disbursements were \$22,366.65 leaving a balance in the General Fund of \$67,427.43. Bonnie Pycz made a motion to accept the treasurer’s report and Bob Janczewski seconded that motion. Treasurer’s report was accepted and approved.

#### 6) Profit & Loss Report

- Chris Frydrych submitted the May 2021 Profit and Loss Budget Report to the board members via email. Bonnie Pycz made a motion to accept the Profit & Loss Report and Bob Janczewski seconded that motion. Motion carried.

#### 7) Application for Culvert Grant

- Steve Kircher and Chris Collier from Trout Unlimited discussed the culvert grant process for replacing the culvert on Engelking and evaluating other area roads for trout health concerns and flooding risks. They will put together 1-3 proposals for each evaluated area with the emphasis on Engelking Rd as the current culvert has a more than 99% probability that trout will be unable to get upstream past that point and it also has substantial flood risks.

They will also work with us to find additional grants from FEMA, state and other government agencies to help cover some of the costs associated with said projects.

They said that this project potentially has a cost between \$200,000 and \$400,000. Trout Unlimited would put together the proposals for future use.

If we want to move forward, Trout Unlimited would work toward future grant cycles to help find funding for these projects within our 5-year road plan. 30% plans for us in early 2022, with the surveys and planning to begin this fall. Bob Janczewski made a motion to have Trout Unlimited proceed and put together the 30% plans for early 2022 and Bonnie Pycz seconded. Motion was carried.

#### 8) Forest County Festival grant money

- Bonnie Pycz gave information on the grant that was written for getting water to the town garage. A well is proposed. The \$10,000 grant would cover most of the cost of putting in that well. It was suggested that the grant narrative include information stating that the fire truck is also stored there and that there is a need to be able to fill that truck's water tank. Bob Janczewski made a motion to submit the grant application with the suggested amendments and Bonnie Pycz seconded. Motion was carried.

#### 9) Snowplowing rates and contracts

- Bob Janczewski has evaluated the current snow plowing rates compared to other providers of such services. It was determined that rates are too low. Most townships no longer provide this service. It is recommended that we phase out this service. Our objective should be to keep town roads open and have residents make their own arrangements to get their personal driveways plowed. It is proposed to end the service in another year. There are currently 82 driveways and 65% of these are seniors who get a discount.

Barb Barker spoke with Wisconsin Towns Association and was informed that towns, by law, can provide the service but they must charge enough to cover the costs involved and they must have a signed contract to provide the service.

The current rates do not cover the cost of providing the service. Bob Janczewski made a motion to eliminate the senior citizen discount. Residential rate of \$225 and business and church rate of \$300 with \$40 charge for each application of salt/sand. Those who do not have town plow for them can request the salt/sand service at same \$40 rate and Bonnie Pycz seconded. Motion was carried

#### 10) Welcome Signs

- Barb Barker reported new Welcome signs will be put up. Paperwork still has to be completed and more information will be provided at the June meeting.

#### 11) Crack sealing Old 101 and Millan Rd

- James Kowalkowski reported that crack seal is usually done most years. Old 101 is due and the bid from the county to do the work is \$1500. Millan Rd is a Class A road and is more expensive to restore if not maintained. 1.7 miles of road needs chip seal and several areas need to have wedging and repaving done. The estimate is \$43,000. Bob Janczewski made a motion to approve \$1500 to crack seal Old 101 and Bonnie Pycz seconded. Motion was carried.

## 12) Regrinding Cemetery and Fatla Roads

- James Kowalkowski reported that these roads need gravel and regrinding done. The road will be allowed to settle to build up a good base for any future paving. Bob Janczewski made a motion to approve the regrinding of Cemetery Rd for \$2950 and Fatla Rd for \$5815 as quoted. Bonnie Pycrz seconded. Motion was carried.

## 13) Gravel crushing

- James Kowalkowski reported about the potential for crushing own material. Current rate to purchase gravel is \$10 per yard. Cost to have our own crushed is \$5 per yard. We will crush enough material to be able to sell excess and recover enough to cover our costs for crushing. It will also eliminate the cost of buying gravel for road projects. We will save time, fuel costs and be more centrally located for road maintenance. Bob Janczewski made a motion to approve James Peterson crushing approximately 15,000 tons @ \$3.25 per ton as quoted. Bonnie Pycrz seconded. Motion was carried.

## 21) Pay May Vouchers

- All vouchers were reviewed. Bob Janczewski made a motion to approve the May vouchers, made a motion to approve and Bonnie Pycrz seconded. Motion was carried and vouchers were approved for payment.

## Portfolio's Discussion/Action

### a) Roads and Equipment

- James Kowalkowski reported that all roads and equipment are good and maintenance is on schedule.

### b) Community Center

- Barbara Barker reported that the repairs on the building are moving along. HVAC is back in. Drywall will be done in a week.
- Bonnie Pycrz made a request to have exterminator come in and specifically spray for spiders. James Kowalkowski will call to arrange this.
- Request for a ladder was made and there will be more evaluation made before final decision is made for purchase.

### c) Garbage

- Dumpsters with metal lids will be brought in to help with the bear problem. The big dumpster comes in Memorial Day weekend and second dumpster will come a week later.
- Website needs to have dump days and times information verified and corrected if necessary.

### . d) Cemetery

- Grass is cut and all looks good

22) The June 2021 Regular Town Board Meeting will be June 21, 2021 at 6:00 p.m.

23) Motion to Adjourn made by Bonnie Pycrz seconded by Bob Janczewski. Motion carried.

Chairperson Barbara Barker adjourned the meeting at 8:10 p.m.

Submitted by: Tamaney Augustin, Town Clerk  
actownclerk@gmail.com